



ROBERT BENTLEY
Governor

State of Alabama
Department of Human Resources

S. Gordon Persons Building
50 Ripley Street
P.O. Box 304000
Montgomery, Alabama 36130
334.242.1310
www.dhr.alabama.gov



NANCY T. BUCKNER
Commissioner

ANNOUNCEMENT

May 16, 2011

THE ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE REQUESTS FOR PROPOSALS (RFPs) FOR INTERPRETER/ TRANSLATION SERVICES AND SIGN LANGUAGE INTERPRETER SERVICES ON THURSDAY, MAY 19, 2011.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks qualified vendors to submit proposals for *Interpreter/Translation Services* and/or *Sign Language Interpreter Services*. Selected vendors will be required to provide both interpreter services in all sixty-seven (67) Alabama counties. *Interpreter/Translation* vendors must interpret/translate the following languages: Spanish, Guatemalan (various dialects), Chinese, Vietnamese, and Korean. *Sign Language Interpreter* vendors must interpret/translate for the hearing impaired utilizing American Sign Language and Universal Sign Language. Proposals submitted in response to these solicitations must comply with the instructions and procedures described in the procurement documents.

RFPs will be accessible by the close of business (5:00 p.m. CST) on **Thursday, May 19, 2011** on the Department’s web site at www.dhr.alabama.gov. Click on the RFP link(s) for *Interpreter/Translation Services* and/or *Sign Language Interpreter Services* under ANNOUNCEMENTS, which will take you directly to the selected RFP or click on Requests for Proposals under QUICK LINKS, then click on the RFP link(s) for *Interpreter/Translation Services* and/or *Sign Language Interpreter Services*.

The initial contract terms are for **two (2) years** beginning **July 18, 2011** and ending **July 17, 2013**. Renewals of the contracts, as agreed upon by both parties, may be made at **one (1) year** intervals, or any interval that is advantageous to the Department, not to exceed **three (3) years**, at the option of the Department. Selected vendors must be fully operational on **July 18,, 2011**.

If you are unable to access the RFPs utilizing the instructions above, notify Starr Stewart (starr.stewart@dhr.alabama.gov) via email immediately. Reference the RFP titles and numbers on all messages.